



PERSON SPECIFICATION

Job Title: Centre Manager, The Village Centre, Englefield Green, TW20 0QY

Church/Circuit/District: Staines & Feltham Methodist Circuit (36/5) based at Village Centre, Englefield Green TW20 0QY

Attributes	Essential	Desirable	Method of Assessment
Education & Training	Educated to GCSE level or equivalent	Educated to degree level or have equivalent qualification	Q
		A recognised Biblical, theological or practical mission qualification	Q
Proven Ability	Current and active member of Christian Church or Community	Practical evangelism or outreach	A, I
Special Knowledge & Skills	Able to use Microsoft Word, Power Point, and Excel.		E
	Catering experience. Food hygiene qualification. First Aid at work Certificate		E
Special Qualities or Aptitudes	Able to relate effectively to a wide spectrum		A, I
	Able to communicate effectively in writing and verbally.		A, I
	Able to motivate self and others		A, I
	Able to adapt to changing priorities and circumstances		
	Able to present a strong Christian example		A

APPENDIX 5.3: EXAMPLE PERSON SPECIFICATION 1

	Must be a professing and practicing Christian		
	Able to set and work to goals without direct supervision		I
Any Other Requirements			
	Satisfactory Enhanced Disclosure from the Disclosure & Barring Service		DBS Application

A – Application form; I – Interview; E – Exercise; Q – proof of qualification (certificates or transcripts)

Last Date Modified: March 2025